



LANDAU
FORTE
ACADEMY
MOORHEAD

Policy Name	Severe Weather Policy
Policy Number	PL0025
Date of Issue	December 2018
Author	Mrs A Eggleston
Reviewed by	Mrs R McNeil
Date of next review	January 2025

Policy review dates and changes

Review date	By whom	Summary of changes made	Date implemented
January 2022	Mrs R McNeil	Updated communication media to include Class Dojo and Facebook	January 2022
January 2023	Mr T Cafferky	Updated the criteria for the 7.00am	
January 2024	Mrs S Blair	Updated Radio Derby telephone number	

Rationale

At Landau Forte Academy Moorhead the health, safety and well-being of children and staff are paramount. This policy and procedure has been written to ensure that communication systems are robust and effective in relaying information to parents/carers as quickly as possible.

The decision to close the school will be made by the Headteacher. The school will only be closed if one or more of the following conditions apply.

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous.
- Conditions are considered to be or are anticipated to later become too hazardous to travel for staff and students.

Implementation of Policy

The school will implement the following procedures in the event of severe weather:

- The Headteacher will make a decision as to whether to open by 7.00 am based on overnight weather, forecast for the day and staff indications of being able to travel.
- Members of staff will be informed and advised only to travel if safe to do so and if required to supervise children.
- Members of staff who arrive at work will be asked to stay to assist with the communication to parents/carers. Staff may return home once all children have been collected safely and the premises have been secured and closed.
- Parents will be informed from 07.00am and information will be communicated via the following mediums:
 - Class Dojo
 - School Facebook page
 - Radio Station – Radio Derby: Main switchboard: 01332 375001.

If parents assume that the school is closed, but it is actually open, the absence will be recorded as unauthorised unless the Headteacher is satisfied there are exceptional circumstances.

Severe Weather during Session

In the event of severe weather during a session Landau Forte Academy Moorhead will implement the following procedures:

- The Headteacher will make a decision as to whether the school should close and send children home. This decision will be based on health and safety issues, weather forecasts and the safety of children travelling home.
- If the decision is made to close, parents/carers will be contacted by telephone/text message to arrange to collect their children.
- Staff will remain until all children have left the premises.

Disability Equality Impact Assessment

This policy has been written with reference to and in consideration of the school's Disability Equality Scheme. Assessment will include consideration of issues identified by the involvement of disabled children, staff and parents and any information the school holds on disabled children, staff and parents.

Any questions or concerns regarding this policy should be made to Mrs McNeil, Headteacher.



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Date	December 2018
Change Made	Version 1.0
Made By	Mrs A Eggleston